

## GUIDELINES FOR CONTRIBUTORS TO CHILDREN AUSTRALIA

Contributions to *Children Australia* from those interested in the well-being of children, young people and their families are encouraged. The preferred length of paper submitted is 3500-4000 words. Longer papers on topics of particular significance may be accepted in consultation with the editors

*Children Australia* is included in the Department of Education, Science & Training Register of Refereed Journals. All papers submitted will be reviewed in accordance with DEST requirements as part of the process to objectively assess suitability for publication.

Manuscripts may be accepted for publication, returned for revision or rejected. However, every effort will be made to help authors bring their manuscript up to the required standard for publication. Minor amendments may be made by editorial staff following review to ensure that reasonable standards of content, presentation and readability are maintained. The editors' decision is final.

In addition to the above, *Children Australia* welcomes brief reports (500-1500 words) on program development, policy development or research. Acceptance for publication will be on the basis of review by the editorial team.

**COPYRIGHT:** Should your paper be accepted for publication, you will be contacted regarding copyright assignment to *Children Australia*.

### PREPARATION OF COPY

1. **MANUSCRIPT:** The manuscript to be submitted should be prepared on A4 page size, with double line spacing, and numbered pages.
2. **FORMAT:** Heading levels should be clearly identified, and quotations clearly indicated. However, other formatting should be kept to a minimum, and the use of footnotes and endnotes avoided wherever possible.
3. **REFERENCES:** Please ensure that references are accurate.  
The author-date (Harvard) system of referencing is preferred (see, for example, *Style manual for authors, editors and printers*, Sixth edition, 2002, John Wiley & Sons Australia).

### SUBMISSION OF MANUSCRIPT

Authors are requested to submit the manuscript as an attachment to an email or, alternatively, to submit three hard copies of the manuscript, together with a disk copy.

Submissions must be accompanied by:

- (a) an abstract of the article of approximately 150 words; any author's acknowledgments should be included on the same sheet;
- (b) a separate cover sheet containing the title of the article; word count; each author's name and full contact details (including telephone number and email address).

**Submissions and editorial communications should be addressed to one of the co-editors:**

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**Books for review should be addressed to:**

Book Review Coordinator, Children Australia, PO Box 1312, South Melbourne, Vic 3205.